

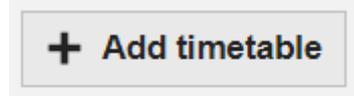
Instructions My Timetable – PhD-Candidates

Step 1

Open a browser, go to My Timetable (<https://timetables.eur.nl/>) and log in with your ERNA-ID (123456ab@eur.nl).

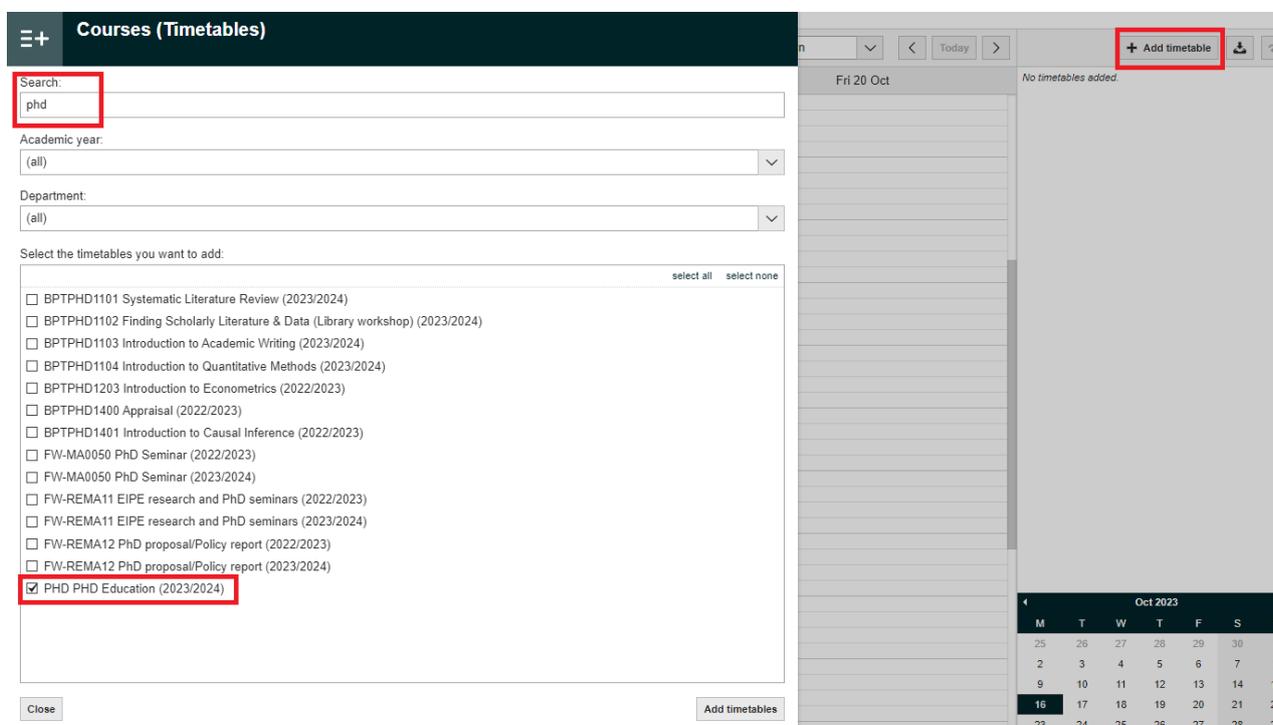
Step 2

Click on Add timetable on the top right.



Step 3

Click on Course and search for 'PhD Education'. Select the timetable and click on Add timetables.



The screenshot shows the 'Courses (Timetables)' page. A search box at the top left contains the text 'phd'. Below it are dropdown menus for 'Academic year' (set to '(all)') and 'Department' (set to '(all)'). A list of courses is displayed, with 'PHD PHD Education (2023/2024)' checked. A '+ Add timetable' button is highlighted in the top right corner. At the bottom right, a calendar for October 2023 is visible, showing the 16th as the current date.

Step 4

Click on the drop-down menu (All groups) and select your course code(s)*. If applicable, please select 'Plenary' as well. Click OK. Close the pop-up screen.

*Course codes correspond to OSIRIS. Please check the course catalogue or the confirmation e-mail for the correct course codes.

You have now loaded the schedule.

Via  you can download the timetable in any format or import it into your personal calendar.